



THE INCLen TRUST INTERNATIONAL

RESEARCH AND TRAINING FOR IMPROVING
EQUITY, EFFICIENCY AND QUALITY IN HEALTH CARE

Employment Contract between INCLen and Ms. Madhusmita Ghana

EMPLOYMENT CONTRACT

This Contract no. INCLen-IEO Delhi/Corres2020/App-72 is made and entered into as of the 16.12.2020, by and between The INCLen Trust International (hereinafter referred to as "INCLen" or "Employer"), with its registered office situated at F-1/5, Okhla Industrial Area, Phase 1, New Delhi - 110020 and Ms. Madhusmita Ghana D/o Mr. Birabhadrra Ghana (hereafter referred to as "Employee") having the following personal details:

- i) Permanent Address: Bhanjapur, Baripada(M), Bhanjpur, Odisha-757002
- ii) Present Address: V/M-465, Sailasree Vihar, Chandrasekharpur, BBSR, Odisha-751021
- iii) Contact No. : 9348479016
- iv) Employee code: HTR8
- v) Email ID: Official mail id:
Personal mail id: smitamadhu.ghana@gmail.com

1. EMPLOYMENT

- a. INCLen has decided to appoint Ms. Madhusmita Ghana as a Research Assistant as per the terms and conditions of this agreement. Your salary shall be as per Annexure 1 attached. Employee hereby accepts and agrees to such employment as per the terms and conditions in this contract.
- b. You are being a full time contractual employee and you shall devote all your professional time, attention, knowledge and skills solely to the business and interests of INCLen. You will not take part in time assignment, freelance assignments or shall not moonlight without prior approval from INCLen.
- c. Employee agrees to comply with the policies, processes and procedures of the organisation and is expected to represent INCLen in a dignified and professional manner.

2. TERMS OF EMPLOYMENT

- a. **TERM** - The period of the contract will be for 4 months approx. and will commence from 16.12.2020 and ends on 31.03.2021 unless the contract is ended or on the grounds of project completion/program discontinuation/ termination of funds or grants.
- b. **LOCATION** - You will be initially appointed at Bhubaneswar. Though you are being engaged to a specific position, the Trust reserves the right to send you on deputation/transfer/assignment to any of the offices & surveillance sites in India, whether existing at the time of appointment or to be set up in the future.

Employer

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Madhusmita Ghana.
Employee